

STUDENT ID NUMBER

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**FNU FIJI NATIONAL UNIVERSITY**

 P.O. Box 7222 Nasinu FIJI. Telephone: (679)3394000 Website: [www.fnu.ac.fj](http://www.fnu.ac.fj)
**SAS 17**

## APPLICATION FOR

**[Please Tick] AEGROTAT PASS       COMPASSIONATE PASS       SPECIAL EXAMINATION**

**[This form is to be used ONLY by students who have missed the end-point examination.]**

Student ID Number:.....Student Name: ..... Campus: .....

Contact: Phone ..... Email:.....

College: ..... School:..... Year: .....

Programme Name: ..... Course Code: ..... Course Name: .....

Student Signature:.....

 Date of Exam Missed: \_\_\_\_\_  
 (DD/MM/YY)

 Time of Exam: \_\_\_\_\_  
 (HH/MM)

 Specify Reason(S) For Not Sitting Exam: .....  
 .....  
 .....

(Please attach all supporting documents (medical certificate(s), death certificate, etc) before submission to the College Examination Board for consideration.)

1. LECTURER / Course Coordinator Signature:	Date: (DD/MM/YY)	Stamp:
Decision By College Examination Board .....		
2. HOS/HOD Signature:	Date: (DD/MM/YY)	Stamp:
3. DEAN'S Signature:	Date: (DD/MM/YY)	Stamp:
4. <b>Student Academic Services:</b>		
Examination Office Staff Signature:	Date: (DD/MM/YY)	Stamp:

NOTE: The application for Special Exam (SE) will only be considered as complete once the form reaches the Exam Office after approval from the College/Course Instructor and payment of fees to the Finance. The Examination Office needs to vet, endorse & stamp the form, and then only the student's name will appear in the exam attendance list for SE.

Failure to submit the form to the Examination Office on time will disqualify the student from sitting for his/ her SE. Hence, it is the responsibility of the College and/or the student to make sure the form reaches the Examination Office on time.